

MINUTES

An online meeting of the Governing Body of the college was held on Thursday, 10th June, 2021 at 03:00 p.m. in the office of Principal through video conferencing on Google meet vide link meet.google.com/qaq-coim-sws

The following members attended the online meeting:

1	Mr. Pankaj Gaur	Chairperson, GB
2	Ms. Saraswati Kalyani	Treasurer, GB
3	Mr. Jivesh Kumar Tiwari	Member, GB
4	Mr. Satish Gupta	Member, GB
5	Dr. BM Bhalla	Member, GB
6	Prof. P.D. Sahare	University Representative, GB
7	Prof. J.P Dubey	University Representative, GB
8	Dr. Pardeep Kumar	Teacher's Representative
9	Dr. Mukesh	Teacher's Representative
10	Mr. Rajesh Wadhwa	Non-Teaching Representative
11	Prof. Madhu Pruthi	Principal & Member Secretary

Dr. Sanjeev Lalwani expressed his inability to attend the meeting.

The following members did not attend the meeting:

1	Mr. Ramanand Rai	Member, GB
2	Mr. Jugraj Singh	Member, GB
3	Prof. T. Vijay Kumar	Member, GB
4	Prof. Saroj Sharma	Member, GB

1. Receipt of letter No.: CS-I/(108)/UR/GB/KMV/2021/399 dated 19.02.2021 from the Assistant Registrar (Colleges), University of Delhi conveying name of Prof. P.D. Sahare as University Representatives on the Governing Body w.e.f 25.02.2021 for a term of one year was reported and recorded. The house welcomed the new University Representative on the Governing Body. The house also appreciated the services rendered by the outgoing University Representatives Prof. Daman Saluja and Prof. Satish K. Awasthi for their contribution and the services which both of them rendered for the upliftment of the college.

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2. Receipt of letter No.: CS-I/(108)/UR/GB/KMV/2021/399 dated 19.02.2021 from the Assistant Registrar (Colleges), University of Delhi conveying name of Prof. J.P. Dubey as University Representative on the Governing Body w.e.f 25.02.2021 for a term of one year was reported and recorded. The house welcomed the new University Representative on the Governing Body.
3. Receipt of letter No.: DG/GB/2021/419 dated 19.02.2021 from the Assistant Registrar (Colleges), University of Delhi regarding extension of the term of the existing nominees of Delhi Administration on the Governing Body of 28 Colleges for a term of three month w.e.f 13.03.2021 was reported and recorded.
4. Receipt of letter No.: CS-I/114/P/VP/TS/KMV/2021/939 dated 18.02.2021 from the Assistant Registrar (Colleges), University of Delhi conveying approval of Vice Chancellor, University of Delhi for appointment of Dr. Priti Sehgal as Vice Principal of Keshav Mahavidyalaya was reported and recorded. Dr. Priti Sehgal was appointed as Vice-Principal of college w.e.f 19.02.2021.
5. Draft Minutes of Governing Body meetings held on 18.02.2021 and Emergent Governing Body meetings dated 11.03.2021 and 15.05.2021 were reported, recorded and approved.
6. The following actions taken by Chairperson, Governing Body for smooth functioning of the college were reported, recorded and approved:
 - (i) In approving promotion of following teachers from Assistant Professor (Stage II) to Assistant Professor in Reader's Grade (Stage III) and Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) and further to be sent to University of Delhi for concurrence. Here Chairperson himself has been a member of Selection Committee for promotion from Level 12 to Level 13A.

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Teachers promoted from Assistant Professor (Stage II) to Assistant Professor in Reader's Grade (Stage III)

S. No.	Name	Department
1	Dr.(Ms.) Amanjot Sachdeva	Management Studies
2	Dr. Mukesh	Chemistry
3	Dr. Deepak Srivastava	Commerce
4	Ms. Anita Mendiratta	Commerce
5	Mr. Sandeep Vodwal	Commerce
6	Mr. Praveen Kumar	Commerce
7	Dr. Vinita Jindal	Computer Science
8	Mr. Ravi Kumar Yadav	Computer Science
9	Ms. Richa Gupta nee Garg	Computer Science
10	Ms. Maulein Pathak	Computer Science
11	Dr. Ashish Bansal	Mathematics
12	Dr. Dhanpal Singh	Mathematics
13	Dr. Surender Singh	Phy. Education
14	Dr. (Ms.) Daisy Sharma	Psychology
15	Dr. (Ms.) Harpreet Bhatia	Psychology
16	Dr. (Ms.) Divya Haridas	Physics
17	Dr. Jasmeet Singh	Physics
18	Ms. Chetna	Physics
19	Ms. Meenakshi	Physics
20	Dr. (Ms.) Rittu Sethi	Librarian

Teachers promoted from Assistant Professor Academic Level 12 to Associate Professor (Academic Level 13A)

S. No.	Name	Department
1	Dr. Shalini Devi	Commerce
2	Dr. Jyoti Anand	Electronics
3	Dr. Ritu Arora	Mathematics
4	Dr. Anjali Thukral	Computer Science
5	Dr. Vinita Jindal	Computer Science

- (ii) Permitted the staff members to take online classes from home w.e.f 18th April, 2021 due to rising number of COVID-19 cases.
- (iii) In appointing Treasurer, Governing Body Ms. Saraswati Kalyani w.e.f 27th February, 2021.
- (iv) Permitted the organization of online Internship Fair on 28th February, 2021 for college students.

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- (v) Approved the agreement renewal in respect of Commercial PNG Connection of college provided by IGL.
- (vi) Sanctioned a Budget of Rs. 22,500/- as expenses towards providing free RTPCR testing facility to general public.
- (vii) Admissibility of TA to Staff Members in compliance of DU Letter dated 14.01.2021.
- (viii) Approved the payment of following retirement dues to Mr. Ram Kumar, Daftari (Retd.)

Leave Encashment	-	Rs. 4,09,500/- (300 Days)
Grant of Provisional Pension	-	Rs. 20475/- p.m.

- (ix) Approved the payment of Rs. 15,04,419/- (Commutation of Pension) to Mr. P.K. Bhatia, Section Officer (Accounts) Retd. as per letter received from University of Delhi.

- (x) Sanctioning budget for the events in following departments

S. No.	Date	Event	Department	Amount (In Rs.)
1	15 to 18 February, 2021	National Workshop – How to start a business	Dr. Rubina Mittal, Convenor, ENACTUS	In association with Sleepwell Foundation
2	26-27 February 2021	COGNIZANCE 21	Management Studies	-----
3	27 th February, 2021	Ethical Hacking Webinar	BLITZ, Computer Science Society	-----
4	28 th February, 2021	Data Unknown's Battleground (DUBBG)	BLITZ, Computer Science Society	-----
5	2 nd March, 2021	JUNG-E-CODE	BLITZ, Computer Science Society	-----
6	8 th March, 2021	Contours of Women Empowerment	WDC	6,000/-
7	16 and 17 th April, 2021	R Programming	BMS	6,000/-
8	1 st April, 2021	Modulus	Mathematics	15,000/-

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9	9 th to 11 th April, 2021	An vision 2021	Dr. Rubina Mittal, Convenor	9,900/-
10	19 th April, 2021	ELEXONIA 21	Electronics	15000/-
11	24 th April, 2021	Arthvayawastha 2021	Nivesh – The Finance and Investment Cell	27250/-
12	Dates not finalized yet	Cultural Fest	-----	2,18,500/-

7. The following actions taken by Principal for smooth functioning of the college were reported, recorded and approved.

- (i) Re-appointment/ appointment of the following teaching staff on Ad-hoc basis as per norms of the University of Delhi.

S. No.	Name of the Teacher	Department	Date of appointment/ Joining
1	Ms. Astha Kanjlia	Management Studies	09.04.2021
2	Ms. Kritee Manchanda *	Management Studies	09.04.2021
3	Dr. (Ms.) Nomita Sharma *	Management Studies	09.04.2021
4	Dr. R.S. Rajpurohit	Commerce	09.04.2021
5	Mr. Hemant Yadav	Commerce	09.04.2021
6	Mr. Kunal Kumar *	Commerce	12.04.2021
7	Ms. Namita Padhy	Commerce	09.04.2021
8	Ms. Prama Vishnoi	Commerce	09.04.2021
9	Ms. Monu Chauhan*	Commerce	09.04.2021
10	Ms. Ruchi Goyal	Commerce	09.04.2021
11	Ms. Snehlata Rana	Commerce	09.04.2021
12	Ms. Nidhi Aggarwal	Commerce	09.04.2021
13	Mohd Tariq Azizy	Commerce	09.04.2021
14	Ms. Shivani	Commerce	09.04.2021
15	Dr. Anjalika Solanki	Commerce	20.04.2021
16	Ms. Dimple Gupta*	Commerce	09.04.2021
17	Ms. Astha Goyal*	Computer Science	09.04.2021
18	Ms. Rochana Chaturvedi	Computer Science	09.04.2021
19	Ms. Nidhi Passi*	Computer Science	09.04.2021
20	Mr. Sumit Kumar Baberwal	Computer Science	09.04.2021

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21	Dr. Sumit Kumar Agarwal**	Computer Science	09.04.2021
22	Dr. (Ms.) Namita Aggarwal*	Computer Science	09.04.2021
23	Mr. Sudhir Kumar Gupta	Computer Science	09.04.2021
24	Ms. Jyoti Kumari*	Computer Science	09.04.2021
25	Mr. Rakesh Kumar	Computer Science	09.04.2021
26	Mr. Pradeep Kumar *	Computer Science	09.04.2021
27	Mr. Anand	Computer Science	09.04.2021
28	Ms. Rashmeet Kaur Chawla*	Computer Science	09.04.2021
29	Ms. Disha Garg	Computer Science	09.04.2021
30	Mr. Himanshu Kushwah	Electronics	09.04.2021
31	Mr. Anil Sethi*	Electronics	09.04.2021
32	Mr. Prashant Kumar*	Electronics	09.04.2021
33	Dr. Jyoti Bansal	Electronics	12.04.2021
34	Mohd. Rafeeqe CK*	English	09.04.2021
35	Mr. Archit Nanda*	English	09.04.2021
36	Ms. Richie Aggarwal	Mathematics	09.04.2021
37	Ms. Vandana Verma *	Mathematics	09.04.2021
38	Ms. Rajat Arora *	Mathematics	09.04.2021
39	Dr. Ram Chander Verma	Mathematics	09.04.2021
40	Dr. Panjabi Singh *	Mathematics	09.04.2021
41	Dr. Subedar Ram *	Mathematics	09.04.2021
42	Dr. Ravi Kumar *	Mathematics	09.04.2021
43	Mr. Deepak Kumar Meena*	Mathematics	09.04.2021
44	Mr. Ankit Kumar *	Mathematics	09.04.2021
45	Dr. (Ms.) Smita Korpall *	Physics	09.04.2021
46	Mr. Gagandeep Longiany*	Physics	09.04.2021
47	Mr. Neha Yadav *	Physics	09.04.2021
48	Ms. Kiran Yadav*	Physics	30.04.2021
49	Mr. Vicky Kapoor *	Physics	12.04.2021
50	Dr. (Ms.) Vandana Gambhir nee Chopra	Psychology	09.04.2021
51	Dr. Pallavi Raj*	Psychology	13.04.2021
52	Ms. Mona Ranga	Psychology	12.04.2021
53	Ms. Pinki	Psychology	09.04.2021
54	Ms. Akanksha Mendiratta*	Psychology	12.04.2021
55	Dr. (Ms.) Geetanjali Sageena*	EVS	09.04.2021
56	Mr. Virender Yadav*	Hindi	09.04.2021

*They are teaching II Semester students and their tenure shall be continued till 9th August, 2021.

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- (ii) Re-appointment/ Appointment of the following non-teaching staff on consolidated salary basis as per norms of the University of Delhi.

S. No.	Name	w.e.f.	Salary @Rs. P.M.	Designation	Period
1	Mr. P.K. Bhatia	12.04.2021	41,693/-	S.O (Accounts)	6 Months
2	Mr. Akhilesh Kumar	09.03.2021	18,960/-	Lab. Asstt.	6 Months
3	Mr. Amit Kumar	23.02.2021	18,960/-	Jr. Asstt.	6 Months
4	Mr. Santosh Kumar	08.02.2021	15,070/-	MTS	6 Months
5	Mr. Punit Thakur	04.05.2021	15,070/-	MTS (Lab. Attdt.)	6 Months
6	Mr. Manish	22.04.2021	15,070/-	MTS (Lib. Attdt.)	6 Months
7	Mr. Lovkesh	02.03.2021	15,070/-	MTS	6 Months
8	Mr. Mohit	02.03.2021	15,070/-	MTS	6 Months
9	Mr. Karam Veer	04.05.2021	15,070/-	MTS	89 Days
10	Mr. Sanam Pathania	04.05.2021	15,070/-	MTS	89 Days
11	Mr. Abhishek	07.04.2021	15,070/-	MTS	6 Months

8. Receipt of Order dated 17.02.2021 from the Controller of Accounts (FD) , Govt. of NCT of Delhi, Finance Department, Human Resource Division, Cadre Control Unit regarding assigning the additional charge of 12 Delhi Govt. funded colleges to Senior Account Officer was reported and recorded.
9. Receipt of Notification from the Dy. Secretary to Govt. of India (Nirmala Devi) Ministry of Finance and Department of Expenditure vide letter No.: 21.03.2020-E.11(b) dated 1st December, 2020 regarding clarification for admissibility of T.A during Nationwide Lockdown due to COVID-19 Pandemic was reported, recorded and adopted.
10. Receipt of letter dated 14.01.2021 from the Assistant Registrar (Finance), University of Delhi regarding admissibility of TA during Nationwide Lockdown due to COVID-19 Pandemic was reported and recorded. The house directed the college to follow the guidelines/ order regarding admissibility of TA during lockdown as per the spirit of the letter.

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11. Receipt of letter No.: DHE-03(01)/100%/GIA/2020-21/Pt. File-II/766-775 dated 11.03.2021 from the office of Directorate of Higher Education, Govt. of NCT of Delhi regarding release of 4th / Final Installment of GIA during the financial year 2020-2021 was reported and recorded.
12. Receipt of letter No.: CB.III/Misc./Apptt.AO/DG Colleges/2021/997 dated 24.03.2021 from the Assistant Registrar (Colleges), University of Delhi regarding copy of reply sent to the Controller of Accounts (FD), Govt. of NCT of Delhi, Finance Department, Human Resource Division was reported and recorded.
13. Receipt of letter No.: DHE-03(01)/100%/GIA/KESHAV/2021-2022 dated 20.04.2021 from the office of Directorate of Higher Education, Govt. of NCT of Delhi regarding release of 1st Installment of GIA during the financial year 2021-2022 was reported and recorded.
14. Sudden demise of Mr. Keshav Niranjana, Guest Lecturer appointed in the Department of Computer Science against a teacher on Child Care Leave due to COVID was reported and recorded. The house was informed about the initiatives of Staff Association to support his family financially in this crises period.
15. Establishment of free RTPCR testing facility for general public in the college in association with District Magistrate – North West, Delhi and CDMO- NW Delhi w.e.f 22th May 2021 for three days in a week facility was reported and recorded.
16. The following committee was constituted in the house regarding use of the Student Society Fund collected through fees from the Academic Session 2020-21 and 2021-22 lying unspent, towards the welfare of students facing financial hardships due to COVID – 19.
 - (a) Ms. Saraswati Kalyani – Treasurer, GB

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- (b) Prof. P.D. Sahare – University Representative in GB
(c) Prof. J.P. dubey - University Representative in GB
(d) Dr. Pardeep Kumar – Teachers Representative in GB - Convenor
(e) Dr. Mukesh – Teachers Representative in GB - Member Secretary
17. The house permitted the college to purchase New Wi-Fi cards and UPS required for 22 Computer System purchased recently.
18. Receipt of a request letter from Mr. Gagan Nagpal S/O Late Mr. Prem Jeet Nagpal, owner of canteen contractor to waive off monthly charges for the period of March, 2020 to March, 2021 during Lockdown period was reported and recorded. The house discussed the matter at the length and unanimously decided to waive off monthly charges for the period of March, 2020 to March, 2021 but directed the college to waive off 70% of the lease amount to be paid to college by the contractor.
19. Receipt of request from Dr. Surender Singh, Assistant Professor, Department of Physical Education dated 07.06.2021 regarding purchase of an electric Grass Cutter Machine assemble locally from local market with an approximate cost of Rs. 35,000/- + GST was reported, recorded and approved.
20. Receipt of Letters/ office orders dated 19.04.2021, 25.04.2021, 03.05.2021, 09.05.2021, 16.05.2021, 23.05.2021 and 30.05.2021 from the Registrar, University of Delhi regarding Closing of public dealing in University of Delhi and extension of the same from 19.04.2021 to 07.06.2021 in view of the state lockdown due to COVID-19 was reported and recorded.

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21. Receipt of letter No.: DG/GB/2021 dated 07.06.2021 from the Assistant Registrar (Colleges), University of Delhi regarding extension of term of nominees on Governing Body of 28 Delhi Govt. Colleges for a further period of three months w.e.f. 13.06.2021 was reported and recorded.

The meeting ended with a vote of thanks to the chair.

Sd/-
(Prof. Madhu Pruthi)
Principal & Member Secretary
Governing Body

Sd/-
(Mr. Pankaj Gaur)
Chairperson,
Governing Body